

**Engaging Local Community Based Organizations (CBOs) in Developing Cultural Humility Training Tools for Contact Investigators and Contact Tracers for the COVID-19 Response in California**

**Funding Opportunity Announcement**

**Application FAQ**

**1. What types of organizations are eligible to apply for this funding?**

Eligibility is limited to Community Based Organizations with 501(c)(3) IRS status (other than an institution of higher education) that serve communities most impacted by COVID-19.

Organizations with fiscal sponsorships are eligible to apply, please disclose the fiscal sponsor organization and relationship.

**2. Can indirect costs be included in the budget?**

Indirect costs up to 15% are allowed. Note the maximum award amount is \$75,000 including all indirect/administrative costs.

**3. What types of expenses are allowed in the budget?**

We expect personnel time to be the biggest portion of the budget, but we can also cover other expenses that would ensure your organization can participate fully in the program. This may include laptops, routers, increased internet speeds, etc.

**4. How much staff time is necessary? Will the same staff members need to be involved in all phases of the program?**

The total minimum anticipated person hours are detailed in the FOA document. These hours can be divided among a minimum of 3 and maximum of 5 people. Those representing your organization can be staff, interns and/or volunteers as long as they have the required background and experience to conduct the work. It is expected that these same representatives would be involved in all phases of the work.

**5. Can organizations partner together to apply?**

Yes, but the total ceiling for each award will remain at \$75,000 and total indirect costs will be limited to 15%.

**6. Where can I find the application materials and what is required?**

A completed application and proposed budget are required. All application materials can be found here: <https://globalhealthsciences.ucsf.edu/event/funding-opportunity-announcement-town-hall-engaging-cbos-covid-19-response>

The deadline to apply is: August 19, 11:59pm

Please submit applications to: Kelly Harvard ([Kelly.Harvard@ucsf.edu](mailto:Kelly.Harvard@ucsf.edu))

## 7. How will the applications be scored?

Questions 1-4 will be scored for a total of 100 points. The point value for each question are as follows:

- Question 1 and 3 together maximum 50 points
- Question 2 maximum 15 points
- Question 4 maximum 35 points
- Question 5 is for informational purposes. It is not scored and will not count toward the total score.

## 8. Who do I reach out to with questions?

Please direct your question as follows:

### **Programmatic**

Kelly Taylor, PhD, MPH

Email: [Kelly.Taylor@ucsf.edu](mailto:Kelly.Taylor@ucsf.edu)

### **Grants Management**

Kelly Harvard, MA

Email: [Kelly.Harvard@ucsf.edu](mailto:Kelly.Harvard@ucsf.edu)

### **Finance**

Rachelle Ruivivar

Email: [Rachelle.Ruivivar@ucsf.edu](mailto:Rachelle.Ruivivar@ucsf.edu)